Application Form for Exercise of Data Subject's Rights

Section 1 Details of the Data Subject

I (Mr./Mrs./Ms.), ..., holding ID Card/Passport No. ....., residing at ....., Telephone:....., as the data subject would like to exercise the data subject's rights, in respect of which **VNS Property Company Limited** (the "**Company**") is the controller of such personal data.

Section 2 Details of the Data Subject's Representative

Name (Mr./Mrs./Ms.): ....., holding ID Card/Passport No. ....., residing at . ....., Telephone:....., as the data subject's attorney-in-fact/representative, hereby acts on behalf of the data subject.

Section 3 Exercise of Rights for the Company to Proceed by the Applicant as:

☐ **Data Subject** ☐ **Data Subject's Representative**

Rights	Brief Description
1. Access to and request for a copy of personal data, or disclosure of the acquisition of personal data obtained without consent: ☐ 1.1 Access to and request for a copy of personal data ☐ 1.2 Request for disclosure of acquisition of personal data obtained without consent	Request to access, inspect and make a copy of my personal data in the form of document or electronic format and/or disclose source of my personal data to which I have not given consent.
☐ 2. Request for rectification of personal data	Request the Company to rectify incorrect, outdated, misleading data and/or add incomplete data.
3. Collection of my personal data/transfer of personal data/request for transferred personal data ☐ 3.1 Request for my personal data in such format which can be used by automated devices; ☐ 3.2 Request for transfer of personal data to another controller ☐ 3.3 Request for my personal data transferred to another controller	Collect my personal data or request the Company to transfer my personal data to another controller and/or such data sent or transferred to another controller which can be technically carried out by the Company.
☐ 4. Withdrawal of consent	Withdraw my consent given to the Company's processing of personal data, whereby I acknowledge that such withdrawal of consent may cause the Company to be unable to provide or offer certain services to me.
☐ 5. Objection to processing of personal data	Object to the processing of personal data on the basis of public task or legitimate interests or for direct marketing.
☐ 6. Restriction of processing of personal data	Request the Company to restrict the use of personal data while the Company is in the course of reviewing and rectifying personal data upon request or during proof against the objection or restriction of use instead of erasure or destruction as required by law.
7. Erasure, destruction or rendering of personal data unidentifiable ☐ 7.1 Request for erasure/destruction ☐ 7.2 Request for rendering personal data unidentifiable	Request the Company to erase, destroy or render personal data unidentifiable when it is no longer necessary to store the same according to the objectives of processing, the consent to the processing is withdrawn, the right to object to the processing of personal data is exercised or the processing is unlawful.

Section 4 Explanation on Details in support of the Exercise of Rights

Rights	Additional Description
1. Access to and request for a copy of personal data, or disclosure of the acquisition of personal data obtained without consent	Please specify item(s) of personal data for exercise of this right, period, date, name or type of documents or source of personal data for exercise of this right, format/channel of access, and other details (if any).
2. Request for rectification of personal data	Please specify item(s) of personal data for exercise of this right, details to be rectified or added, together with supporting reasons, period, date, name or type of documents or source of personal data for exercise of this right, and other details (if any).
3. Collection of my personal data/transfer of personal data/request for transferred personal data	Please specify item(s) of personal data for exercise of this right, period, date, name or type of documents or source of personal data for exercise of this right, format of transfer, contact details of the receiving controller, and other details (if any).
4. Withdrawal of consent	Please specify item(s) of personal data, objectives and processing activities (collection, use, disclosure) for exercise of this right, period, date, name or type of documents or source of personal data for exercise of this right, and other details (if any).
5. Objection to processing of personal data	Please specify item(s) of personal data, objectives and processing activities (collection, use, disclosure) for exercise of this right, together with supporting reasons, period, date, name or type of documents or source of personal data for exercise of this right, and other details (if any).
6. Restriction of processing of personal data	Please specify item(s) of personal data, objectives of processing for exercise of this right, period, date, name or type of documents or source of personal data for exercise of this right, and other details (if any).
7. Erasure, destruction or rendering of personal data unidentifiable	Please specify item(s) of personal data for exercise of this right, together with supporting reasons, period, date, name or type of documents or source of personal data for exercise of this right, and other details (if any).

Section 5 Supporting Documents

To ensure that the Company is releasing data to the right person, please provide any documents with the following identification to confirm that the applicant is entitled to the information requested under the Personal Data Protection Laws.

Documents Supporting Data Subject's Identity	**Documents Supporting Data Subject's Residence**
☐ Copy of ID card of the data subject	☐ Copy of house registration card
☐ Copy of passport (for foreigner)	☐ Copy of proof of change of address (if any)
☐ Others (specify).....	☐ Others (specify).....
Other Supporting Documents where the data subject is a minor/ incompetent person/ quasi-incompetent	
☐ Letter of consent from the person with parental power (if the data subject is the minor below the age of 10 years/the minor who is not of legal age)	
☐ Letter of consent from the curator/ the custodian (if the data subject is the quasi-incompetent/ the incompetent)	
☐ Others (specify).....	
Documents Supporting Power of Attorney/Authorization	
☐ Power of Attorney (duly affixed with stamp duty as required by the Revenue Code: THB 10 for a single authorization / THB 30 for more than one authorization)	
☐ Proof of authority of person with parental power/custodian/curator (if the applicant is a person with parental power/custodian/curator)	
☐ Copy of ID card of the grantee/person with parental power/custodian/curator	
☐ Copy of passport of the grantee/person with parental power/custodian/curator (for foreigner)	
☐ Others (specify).....	

Remark: When submitting a copy of an identification card, house registration, or any other document, please cross out or conceal sensitive personal data, such as religion, race, and blood type, prior to submitting it to the Company. If the applicant fails to cross out or conceal such sensitive personal data, the Company reserves the right to cross out or conceal such data in order to comply with the Data Minimization principle prescribed by law.

Section 6 Channel of Receipt of Consideration Results

Upon completion of consideration of the application, the Company shall inform the results of its consideration and proceed with such request within 30 days from the date of receipt of such application or the date of submission of complete supporting documents (as the case may be) ("**Initial Period**").

However, in the event where the application is complicated or there are a great number of applicants, the Company reserves the right to extend the execution period as necessary, as follows:

1. In the case of a request for access to and obtaining a copy of personal data, including disclosure of the acquisition of personal data obtained without consent (under Item 1 in Section 3): The Company may extend the period for no more than 30 days in accordance with the law.

2. In the case of exercising other rights: The Company may extend the period for no more than 15 days.

In this regard, the Company shall inform the applicant of such time extension, together with supporting reasons, within the aforementioned Initial Period.

Please specify the preferred channel for the Company to inform the consideration results:

☐ By post at the address:..... .....

☐ By e-mail:..... .....

☐ Others (specify):.....

Section 7 Acknowledgment and Consent

I hereby certify that I am truly the data subject or authorized to act for/on behalf of the data subject. Any data, including such personal data provided by me in this application, and all supporting documents are true and correct in all respects. I understand that the verification of my identity, residence and authorization is extremely essential to consider proceeding with such right(s) per my request. Should any information provided by me be false in bad faith, the Company may exercise its right to take legal actions against me. I have thoroughly read and understood all contents herein contained, and thus signed my name as evidence.

Signed:..... Data Subject/ Data Subject's Representative

(.....)

Date:...../...../.....